

1. Additional Programme Officer (MGNREGA)

Minimum Qualification: Post Graduate Degree from a recognized University/ Institution in Rural Development/Management/Economics/Mathematics/Social Work/ Sociology or any related fields

Upper Age Limit :- 35 years.(as on 1st October 2017)

Experience :- Minimum of 3 years in the implementation of rural programmes, poverty programmes, community livelihood, etc. of the Centre/State or Externally aided Schemes.

Brief Nature of work :- Project Implementation. Activities with regards to execution of the Mahatma Gandhi National Rural Employment Guarantee Scheme at the Block Level. Frequent Interaction and communication with VECs, facilitate planning of works under the Scheme, supervision, monitoring, training of functionaries, and other works in driving the objectives and mission of the Scheme.

Other Essential Skills :- Computer Proficiency, Interpersonal, ability to mobilize, sensitize and interaction with the rural people. Knowledge of local language should be able to function as a team and provide guidance to subordinate staff.

Nature of Appointment :- Contractual. Initially for a period of 1 (one) year, likely to be extended.

Remuneration : Rs. 18,000/- per month (as per MGNREGA salary structure in the State of Meghalaya)

2. Support Staff (PMAY-G)

Minimum Qualification : Class XII Passed with computer knowledge.

Experience : Minimum 2 years administrative experience or related.

Upper Age limit : 30 years (As on 1st October 2017)

Nature of Appointment : Contractual. Initially for a period of 1 (one) year, likely to be extended.

Remuneration : Rs. 12,000/- per month

3. Data Entry Operator (MGNREGA)

Minimum Qualification : Class XII Passed with Diploma/ Certificate in computer.

Upper Age limit : 30 years (Age as on 1st October 2017)

Nature of Appointment : Contractual. Initially for a period of 1 (one) year, likely to be extended.

Remuneration : Rs. 10,000/- per month